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**Final Project Worksheet**

**Task I: Health of the project**

Find out if the team has everything they need to complete the Sprint. First, identify all the positive and negative observations. You want to list anything that gives an insight into the health of the project. Then you should categorize them to help you organize your thoughts for the next task.

**Category 1**: Stakeholders/Management

| **Positive Performance Indicators** | **Negative Performance Indicators** |
| --- | --- |
| Executive Leadership is Scrum supportive/familiar | Management has allowed only a few hours for the team to address Roman Empire Ind. Sprint |
| CEO hired 5 new Scrum Masters | Organization is still maturing in Scrum |

**Category 2:** Sprint Team

| **Positive Performance Indicators** | **Negative Performance Indicators** |
| --- | --- |
| The Roman Empire Ind. Scrum Team is established with 5 members | Team is fatigued and confused |
| Product Owner has strong product vision and collaborative backlog refinement practices | Team has a low velocity of 3 story points compared to the 40 story points needed for this project |

**Category 3:** Dependencies

| **Positive Performance Indicators** | **Negative Performance Indicators** |
| --- | --- |
| A team member advocated for a better design program to address Backlog | Manager denied request due to budgeting |
| Sprints are producing completed story points | QA person has been out of commission |

**Task II: Recommendations**

Determine the actions you will take as the Scrum Master. After you analyze the information, determine how to move forward.

1. Are you applying a model? Which one?
   1. I would apply the Tuckman model
2. What are your 3 recommendations and how will you accomplish them?
   1. I recommend the purchase of a good design program to boost team morale and make work more efficient
   2. I recommend the addition of an additional QA Team Member
   3. I recommend the addition of an additional Team Members to lighten the load of the employees working more than 40/hrs a week

**Task III: Retrospective**

Using the template provided, complete a retrospective based on your observations from the scenario. Give at least one item and responses to the questions related to the item.

| **Item** | **What worked or what you liked?** | **What can you improve on, didn’t work, didn’t like** | **Next steps/**  **recommendations** |
| --- | --- | --- | --- |
| New Packaging Design for Roman Empire Industries | Product Owner was able to provide a refined product backlog, as well as clear product vision which allowed the Team to Sprint Plan with clarity. | The project budget did not allow for design program upgrades, which caused the turnaround time to stay slow | Scrum Master to speak with managers and stakeholder about necessary upgrades for project efficiency |